



The National Insurance Board
of Trinidad and Tobago

EXPRESSION OF INTEREST - DESIGN-BUILD SERVICES

The National Insurance Board of Trinidad and Tobago [NIBTT] is soliciting 'Expressions of Interest' from competent and experienced firms, joint ventures or consortia; capable of providing the full range of consultancy services as described herein.

1.0 Background

The NIBTT intends to undertake a signature real estate development project on its land holdings located at the Queen's Park Savannah East and wishes to do so on a Design-Build basis. A mixed use development to include Class A offices to house the NIBTT's principal operations is envisaged on the lands comprising 7,001 m².

2.0 Scope of Services

The Design-Build Contractor Firm/Joint Venture/Consortium will be required to:

- Provide full Design Services including Architectural, Engineering (MEP, Structural and Civil) and Interior Design
- Obtain all required and relevant statutory approvals
- Provide full Project Management for their Design Build services

3.0 Content of EOI Responses

- i. General Information on the firm(s) including the organisation history, organisation structure, business address, ownership, governing arrangement if a joint venture or consortia is proposed.
- ii. Financial capability of the firm; including the firm's ability to provide bond in excess of TT\$15Mn. Audited financial statements for the last three (3) years must be submitted.
- iii. Performance history
- iv. Detailed work experience of the firms providing design consultancy services for projects of a similar nature and size.
- v. Experience within the last 5 years of the firm providing construction services in projects in excess of TT\$150Mn. Details of at least three (3) projects of similar size and magnitude implemented.
- vi. Three (3) recent client references, with information on the project undertaken, contact details of the person of reference to facilitate enquiries.
- vii. Curriculum Vitae of individuals likely to be assigned to this project and a governing project organisation structure.

Completed EOIs must be addressed to:

**Corporate Secretary
National Insurance Board of Trinidad and Tobago
2A Cipriani Boulevard
Port of Spain**

and submitted in triplicate no later than **2pm on September 30, 2013** in the appropriately marked Tender Box at NIBTT's Head Office. Late responses will not be considered.

Proponents shall bear all of the costs associated with the preparation and submission of the EOI. NIBTT is not bound to accept any of the EOIs submitted.