

REQUEST FOR EXPRESSIONS OF INTEREST

DESIGN-BUILD SERVICES

The National Insurance Board of Trinidad and Tobago [NIBTT] is soliciting 'Expressions of Interest' from competent and experienced firms, joint ventures or consortia; capable of providing the full range of services as described herein.

1.0 Background

The NIBTT intends to undertake a signature real estate development on its land holdings located in downtown Scarborough, Tobago and intends to do so on a Design-Build basis. A mixed use development to include Class A offices and retail space is envisaged on the site comprising 5,107 m².

2.0 Scope of Services

The Design-Build Contractor Firm/Joint Venture/Consortium will be required to:

- Provide full Design Services including Architectural, Engineering (MEP, Structural and Civil) and Interior Design
- Obtain all required and relevant statutory approvals
- Provide full Construction Services
- Provide full Project Management Services for their Design Build services.

3.0 Content of EOI Responses

- i. General Information on the firm(s) including the organisation history, ownership and incorporation details, organisation structure, and governing arrangement if a joint venture or consortia is proposed.
- ii. Financial capability of the firm including audited financial statements for the last three (3) years and documentary evidence of the firm's ability to bond in excess of TT\$10Mn.
- iii. Detailed work experience within the last ten (10) years of the firm(s) providing design consultancy services for projects of a similar nature and size. Design-Build experience must be included.
- iv. Experience within the last five (5) years of the firm providing construction services for projects in excess of TT\$100Mn. Details of at least three (3) projects of similar size and magnitude implemented. Design-Build experience must be included.
- v. Details of the firm(s) Internal Project Management

capability through design to construction, commissioning and handover.

- vi. Three (3) recent written client references, with information on the project(s) undertaken and their satisfaction with the services provided, including contact details of the client representative.
- vii. Curriculum Vitae of key individuals likely to be assigned to this project and a governing project organisation structure.

Completed EOIs must be labeled and addressed as follows:

**“EXPRESSION OF INTEREST -
SCARBOROUGH DEVELOPMENT”**

Corporate Secretary
National Insurance Board of Trinidad and Tobago
2A Cipriani Boulevard
Port of Spain

Four copies of an Expression of Interest must be submitted consisting of - One (1) original hard copy and two (2) other hard copies together with one (1) electronic copy in PDF format on CD-ROM or USB flash drive. Expressions of Interest must be submitted in a sealed envelope no later than 2p.m. local time on November 3, 2015 in the appropriately marked Tender Box at NIBTT's Head Office at the above address. The company's name, return address, email address and telephone number must be clearly stated on the envelope. Late responses will not be considered.

Proponents shall bear all of the costs associated with the preparation and submission of the EOI. This Request for EOIs is not an invitation to bid or an offer by the NIBTT but an invitation to receive responses from eligible interested firms for providing the referenced Design Build Services. The NIBTT is not bound to accept any of the EOIs submitted. The NIBTT reserves the right to cancel this notice for any reason.