

REQUESTS FOR PROPOSAL (RFP)

Provision of Landscaping Services for a Two-Year Period at the National Insurance Board of Trinidad and Tobago Reference #ST2223-022

The National Insurance Board of Trinidad and Tobago (NIBTT) hereby invites suitably qualified companies/individuals to submit proposals for the Provision of Landscaping Services for a Two-Year Period at the National Insurance Board of Trinidad and Tobago - Reference# ST2223-022.

Collection of Proposal Documents

Request for Proposal (RFP) Documents will be made available via email requests. It can be requested through the Manager Procurement @: managerprocurement@nibtt.net. **Monday – Fridays between 8:00 a.m. and 4:00 p.m. local time. The deadline date for requests is January 27th, 2023, at 4:00 p.m. local time.**

Closure Date

The deadline date for submission of proposals is **Friday 10th February 2023 at 4:00 p.m. local time.**

Evaluation Criteria

Proposals will be evaluated according to pre-defined criteria, which, in summary, are designed to determine:

1. Experience
2. Track Record of Firm
3. Adherence to Scope of Work
4. Health and Safety
5. Cost

Submission Instructions

Proposals **MUST** be submitted via email only to Manager Procurement by **Friday 10th February 2023 at 4:00 p.m. local time**. All other requirements relative to the submission of proposals are outlined in the RFP document.

Should further information be required in respect of this advertisement, queries may be directed as follows:

The Manager Procurement
National Insurance Board of Trinidad and Tobago
14-19 Queen's Park East
Port of Spain
managerprocurement@nibtt.net