



The National Insurance Board  
of Trinidad and Tobago

## **REQUEST FOR PROPOSALS (RFP)**

The National Insurance Board of Trinidad and Tobago (NIBTT) hereby invites suitably qualified companies/individuals to submit proposals for the following services:

- i. Medical Advisory Services for a Two-Year Period for the National Insurance Board of Trinidad and Tobago – Reference # TR2425 – 012
- ii. Insurance Brokerage Services for a Three-Year Period the National Insurance Board of Trinidad and Tobago – Reference # TR2425 – 013

### **COLLECTION OF PROPOSAL DOCUMENTS**

Request for Proposal (RFP) documents will be made available via email requests. They can be requested through the Manager Procurement at [managerprocurement@nibtt.net](mailto:managerprocurement@nibtt.net), **Mondays - Fridays between 8:00 a.m. and 4:00 p.m. local time. The deadline for requests is Friday January 24th 2025, at 4:00 p.m. local time.**

### **CLOSURE DATE**

The deadline for submission of proposals is **Monday February 10th, 2025, at 4:00 p.m. local time.**

### **SUBMISSION INSTRUCTIONS**

Proposals **MUST** be submitted via email only to Corporate Secretary by **Monday February 10th 2025 at 4:00 p.m. local time.** All other requirements relative to the submission of proposals are outlined in the RFP document.

Should further information be required in respect of this advertisement, queries may be directed as follows:

**The Manager Procurement**  
**National Insurance Board of Trinidad and Tobago**  
**14-19 Queen's Park East, Port of Spain**  
[rramrattan@nibtt.net](mailto:rramrattan@nibtt.net)