

**REQUEST FOR PROPOSAL FOR THE PROVISION OF SERVICES RELATED TO
THE PROPOSED SALE OF SIX PARCELS OF LAND FOR THE NIBTT**

Tender Reference #TR2122-013

The National Insurance Board of Trinidad and Tobago (NIBTT) is a body corporate established by the National Insurance Act, Chap. 32:01. The NIBTT is responsible for the operation and administration of the National Insurance System (NIS) and hereby invites suitably qualified firms/individuals to submit proposals for the Provision of the captioned services.

Collection of Proposal Documents

Request for Proposal (RFP) Documents will be made available via email requests to Manager Procurement @: rramrattan@nibtt.net. **Mondays – Fridays between 8:00 a.m. and 4:00 p.m. local time, same will only be made available upon the execution of a Confidentiality agreement.**

The deadline date for requests is June 06th, 2022, at 4:00 p.m. local time.

Closure Date

The deadline date for submission of proposals is **Thursday 30th June 2022 at 4:00 p.m. local time.**

Evaluation Criteria

Proposals will be evaluated according to pre-defined criteria, which, in summary, are designed to determine:

- Methodology
- Qualifications and experience of the key personnel
- Experience of Proponent
- Financial Capacity
- Client References
- Cost

Submission Instructions

Proposals **MUST** be submitted via email only to Corporate Secretary by **Thursday 30th June 2022 at 4:00 p.m. local time.** All other requirements relative to the submission of proposals are outlined in the RFP document.

Should further information be required in respect of this advertisement, queries may be directed as follows:

**The Manager Procurement
National Insurance Board of Trinidad and Tobago
14-19 Queen's Park East
Port of Spain
rramrattan@nibtt.net**